

GSTR1 vs 3B  
GSTR 2A vs 3B  
EWB vs R1/3B

P.NAYANAR

Dy.Commissioner (EIU)

# GSTR3B-GSTR1-GSTR2A

- GSTR 3B is a summary return with revenue implication.
- GSTR 1 is a monthly/quarterly return with invoice-wise outward supply details.
- GSTR 2A is an auto-populated return generated in the recipient's login, covering all the outward supplies (Form GSTR – 1) declared by his suppliers.

# GSTR 3B defaulters

- GSTN allows the taxpayer to file GSTR1 even without filing GSTR 3B.
- It leads to R1 vs 3B discrepancy
- TP can generate EWB without filing GSTR 3B  
(now this period is reduced only for 1 tax period w.e.f from Nov 2019).
- This leads to EWB vs 3B discrepancy

# Follow-up action for 3B defaulters

- Issue GSTR 3A
- If the taxpayer does not file returns even after 15 days, then issue demand order in ASMT-13

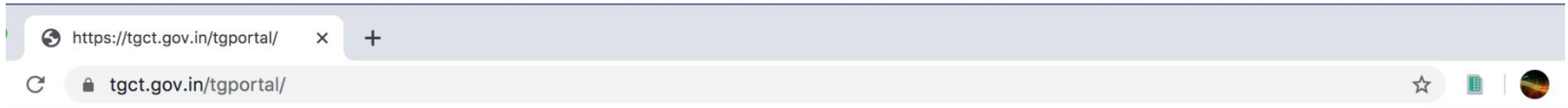
# GST Discrepancy Reports

- GST discrepancies are observed in the cases where
- The taxable turnovers in 3B are less than that of R1
- ITC claimed in 3B is more than that available in 2A
- The taxable turnovers recorded in EWB are more than that of 3B

# GST Discrepancy Reports

- GSTR1 vs 3B
- GSTR 2A vs 3B
- EWB vs R1/3B
- We can find above details in excess credit module/IDL module in scrutiny portal.

# Department website



**COMMERCIAL TAXES DEPARTMENT**  
Government of Telangana



**SRI K.CHANDRASHEKAR RAO**  
The Hon'ble Chief Minister,  
Minister In-Charge Revenue  
(Commercial Taxes)

- ABOUT US ▾
- ALL ACTS ▾
- TRIBUNAL ▾
- RTI
- CITIZENS CHARTER
- FAQ'S
- GST INFO
- STAFF COLLEGE
- CONTACT US ▾

To improve revenue efficiency combined with best Tax Practices into a most progressive Tax Administration.

### Announcements

- ▶ Judgment delivered by Karnataka High Court on payment of deferment of taxes
- ▶ Report on Cases Under Revenue Recovery Act

- DEPARTMENT HOME
- DEPARTMENT EMAIL
- GST TAX OFFICIAL LOGIN

<h3>Online Dealer Services</h3> <p><b>TDS</b></p> <ul style="list-style-type: none"><li>&gt; TDS <b>new</b></li><li>&gt; TDS information <b>new</b></li></ul> <p><b>Statutory Forms</b></p> <ul style="list-style-type: none"><li>&gt; Cost of Forms/Services</li><li>&gt; Un Utilised Forms details</li></ul>	<h3>Verification</h3> <ul style="list-style-type: none"><li>&gt; Verify TIN(All Acts)</li><li>&gt; Search TIN(All Acts)</li><li>&gt; Verify Paper based Forms</li></ul>	<h3>GST Gos</h3> <p>1. Telangana Goods and Services Tax Act, 2017 (Act No.23 of 2017)-</p>	<h3>GST Circulars</h3> <p>1. Cir:93,Date:18-11-2019 TGST Notification No. 27/2019</p>
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# Navigation page for staff

https://tgct.gov.in/tgportal/ x :: Welcome to Commercial Tax x +

tgct.gov.in/tgportal/DeptHome.html ☆

## COMMERCIAL TAXES DEPARTMENT

Government of Telangana

Home

### Department Home

- Scrutiny
- Digital Signature
- Department Login
- VATIS (From 02-June-2014)
- VATIS Reports (From 02-June-2014)
- Manupatra(Please click on IP Users Click here)
- Information on GST-Goods and Services Tax
- Employees Health Fund
- Manual for the Scrutiny of Central Excise Returns
- Manual for Scrutiny of Service Tax Returns
- Online Legal Cases Monitoring System
- Film Clip on Bureaucracy

### Other Topics

- P.S. – C.T. Department – Preparation of seniority list of ACTOs of Zone VI i.e., Sr and Hyderabad (Rural) Nodal Divisions year 2012-13 - Show Cause notice issue Objections received from affected perso Objections examined –Final Orders – P: [Annexure](#)
- P.S. – C.T-Department – Zone-V – Wara Division – Seniority revised in the cadre per merit rankings of APPSC of ACTOs – Seniority to be revised in the cadre of panel year 2003-04 - Show Cause Notic No objections received – Examined – Fi passed - Regarding. [Annexure](#)
- Public Services – Commercial Taxes De Seniority list of the Assistant Commercia of Warangal Zone V from the Panel year 2016-17 – Certain communal roster Poir Government issued permission - Revise notice issued – Obiections called for – R

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# Login to Scrutiny module

Not Secure | scrutiny.iith.ac.in:8080/scrutiny/login/loginHome



TAX

TAX

ac\_srn3@tgct.gov.in

.....



Sign in

Contact Us 

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# List of categories


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**Scrutiny** [ET Help Document](#) [WC Help Document](#) [ITC Help](#)

Menu

- CTO
  - Wc2
  - Itc2
  - Entry Tax
  - Entry Tax Old Demands
  - Entry Tax (Audit Allocation)
  - Feed Back
  - Case Study
  - Legal
  - Dismissed Cases (ADC /TVAT/HC)
  - Excess Credit Module
  - CST
  - Deferment
  - Ao Notice List
  - Team Change Request
  - CST Assessments
  - IDL
  - OIC
  - Adc Cases
- RB\_MODULE
- RB Special Drive

Contact Us 



MENU



Role CTO

SAROOR NAGAR-III CIRCLE-CTO

EC Module

Circle : SAROOR NAGAR 3

GSTIN :  Dealer Name:  TIN No:  Search Clear

Division	Circle	Email	Phone	Tran1	R1 vs 3B	EWB vs R1	TDS	TCS	POS
				CCF of June 2017	3B Liability	R1/3B Liability	Total TDS TO	Total TCS TO	Total POS TO
				SGST Tran1	Invoice Issued (R1)	Ewaybill Issued	3B TO	3B TO	3B TO
				Excess claim	Excess claim	Excess claim	EST TAX	EST TAX	EST TAX
ZA DE	SAROOR NAGAR SAROOR NAGAR 3	niharikatrade.hyd@gmail.com 7702036174		-	-	0.00/230.00	-	-	-
				-	-	1769632.81	-	-	-
				-	-	1769402.81	-	-	-
ZJ SP	SAROOR NAGAR SAROOR NAGAR 3	rspairproducts@gmail.com 9866507698		-	4845323.00	-	-	-	-
				-	6448109.72	-	-	-	-
				-	1602786.72	-	-	-	-
ZI AN	SAROOR NAGAR SAROOR NAGAR 3	thanam@nsataxes.com 9704229922		-	-	-	-	-	37800470.00
				-	-	-	-	-	29102538.00
				-	-	-	-	-	1565627.76
ZA RE	SAROOR NAGAR SAROOR NAGAR 3	CA.SVRAO1@GMAIL.COM 9347094334		-	-	-	-	-	9740072.93
				-	-	-	-	-	1458854.86
				-	-	-	-	-	1490619.25
ZU	SAROOR NAGAR SAROOR NAGAR 3	id4adil@gmail.com 0200100100		-	2159071.32	-	-	-	-

Contact Us

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8	NIHARIKA AGRI TRADERS LLP 36329517386 36AAMFN6515D1ZA	niharikatrade.hyd@gmail.com m 7702036174	17-1-382/k/b/54/a, balaji nagar, l b na gar, hyderabad, 36, 500059	<a href="#">Download ASMT-10(18-19)</a> <a href="#">View Notice</a>	Balance : 18.09
9	JK TIMBER IMPEX PVT LTD 36910181651 36AABCJ3698K1Z2	manilal@jktimber.com 9000311407 8886183131	sy.no.225/vu,pitampally village a mandal,508114		
10	RSP AIR PRODUCTS PRIVATE LIMITED 36604812924 36AAHCR5598L1ZJ	rspairproducts@gmail.com 9866507698 7569236266	plot no.114, phase 111,, svs to da cherlapally, hyderabad, hyc d, 36, 500040		
11	SRIDHAR REDDY THANAM  36AIGPT1428B1ZI	thanam@nsataxes.com 9704229922	\n,3-10-235,alkapoor township lguda, ragendra nagar,hyderat anga reddy,500089		
12	KALVA ENGINEERS PRIVATE LIMITED 36956013322 36AABCK8670N1ZX	kalva.fin@gmail.com 9948661428 7675037333	plot no 17 block no 1, mamath r colony, nagole, hyderabad, ra ddy, 36, 500068		
13	VANGA RESIDENCY RESTAURANT & BAR  36AAGFV0502J3ZA	CA.SVRAO1@GMAIL.COM 9347094334	10-1-99/11 ,12,lingojiguda,kar at,500035		
14	UNITED LOGISTICS  36AADFU7502N1ZU	id4adil@gmail.com 9290109108 9640055000	\n,8-1-284/ou/279/1,plot no 27 d floor,ou employees manikon haikpet,\n,hyderabad,5000		
15	PADMA JAKKIREDDY 36755793049	padmatraders9@gmail.com 9866661030	plot no.22/47, sy no.66/5, man		

**Excess Credit**

Collectable : 17.69  
Collected: 0  
Balance : 17.69

**Excess Credit** TIN: 36329517386 GSTIN: 36AAMFN6515D1ZA

**Note :Enter Amount in Rupees**

Description	SGST	CGST	IGST	Total
1	2a	2b	2c	3
EWB vs 3B	1769403	1769403	0	3538806
Total	1769403	1769403	0	3538806

**ASMT-10 & DRC Notice Details**

2017-2018	2018-2019	2019-2020
ASMT-10: Arn No <input type="text"/> Date <input type="text"/>	ASMT-10: 361119002505 23 Nov, 20	ASMT-10: Arn No <input type="text"/> Date <input type="text"/>
DRC-01: Ar No <input type="text"/> Amount <input type="text"/>	DRC-01: Ar No <input type="text"/> Amount <input type="text"/>	DRC-01: Ar No <input type="text"/> Amount <input type="text"/>
DRC-07: Ar No <input type="text"/> Amount <input type="text"/>	DRC-07: Ar No <input type="text"/> Amount <input type="text"/>	DRC-07: Ar No <input type="text"/> Amount <input type="text"/>
DRC-03: Ar No <input type="text"/> Amount <input type="text"/>	DRC-03: Ar No <input type="text"/> Amount <input type="text"/>	DRC-03: Ar No <input type="text"/> Amount <input type="text"/>

**Itemwise Collection Details**

Item	Amount
EWB vs 3B	<input type="text"/>

RB

Collectable :  
Collected :  
Balance :

S

Collectable :  
Collected :  
Balance :

Excess

Collectable :

# Reasons for Discrepancy

- Clerical mistakes
- Intentionally reducing the turnover in 3B

# Follow-up action by tax officer

- Verify the mismatch turnover from GSTN BO reports
- Prepare a notice in ASMT-10 for Scrutiny of returns under Section 61 of TGST Act
- Analyse the reply from the taxpayer
- If the taxpayer could establish that the mistake is rectified, then drop the proceedings
- In case of unsatisfactory or no reply, create the demand

# Initiate Suo-Moto Proceedings for Scrutiny of Returns

- Access the **GST Back Office Portal** for tax officials.
- Login using your valid credentials. The **Home** page is displayed.
- Navigate to **Statutory Functions > Assessment/Adjudication > Scrutiny of Returns** option.

# Initiate Suo-Moto Proceedings for Scrutiny of Returns

The image shows a screenshot of a web application's navigation menu. The top navigation bar is dark blue and contains the following items: Dashboard, Services (with a dropdown arrow), Help (with a dropdown arrow), Grievances, Refund (with a dropdown arrow), and Statutory Functions (with a dropdown arrow). Below this, a secondary navigation bar is light blue and contains: Assessment/Adjudication (underlined), Demand and Collection Register, Quick Links, My Tasks, Cause List, and Recovery. The main content area is white and lists various functions in two columns. The 'Scrutiny of Returns' item in the second column is highlighted with a red rectangular border.

Statutory Functions	
Assessment/Adjudication	Demand and Collection Register
Quick Links	My Tasks
Cause List	Recovery
Determination of tax(Fraud/Other)-DRC07	Intimation of Voluntary Payment
General Penalty	Assessment of unregistered persons
Assessment of Non-filers of Returns	Determination of tax(Fraud/Other)
Rectification of Orders	Summary Assessment
Provisional Attachment	Restoration of Provisional Attachment
Tax collected but not deposited	<b>Scrutiny of Returns</b>
Provisional Assessment	Recommendations



# Initiate Suo-Moto Proceedings

Dashboard > Scrutiny of returns > Case Detail English

## Search

**SUO MOTO PROCEEDING**

<b>ARN</b>	<b>GSTIN</b>	
<input type="text" value="Enter ARN"/>	<input type="text" value="Enter GSTIN"/>	
<b>Status</b>	<b>From Date</b>	<b>To Date</b>
<input type="text" value="Select"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>

**SEARCH**

# Initiate Suo-Moto Proceedings

Dashboard > Scrutiny of returns > Case Detail English


## Search


**SUO MOTO PROCEEDING**

**ARN**

**GSTIN**

**Status**

**From Date**  
 

**To Date**  
 

**SEARCH**

# Initiate Suo-Moto Proceedings

Dashboard > Scrutiny of returns > Suo Moto English

**Proceeding Type\*** **GSTIN/UIN/Temporary Id\*** **Financial Year\***

Scrutiny of returns

**Tax Period\***

From		To	
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>

# Initiate Suo-Moto Proceedings

- Enter the **GSTIN** or **UIN** or **Temporary Id** of the taxpayer.
- Click the **GO** button. This will enable the **CREATE** button.
- Select the **Financial Year** from the drop-down list.
- Select the Tax Period from the **From** and **To** drop-down lists for the period for which you want to initiate scrutiny of returns.
- Click the **CREATE** button

**Proceeding Type\***

Scrutiny of returns

**GSTIN/UIN/Temporary Id\***

18AJIPA1572E7ZE

GO

**Financial Year\***

Select ▼

**Tax Period\***

**From**

**To**

Select ▼

Select ▼

Select ▼

Select ▼

BACK

CREATE

# Initiate Suo-Moto Proceedings



**Success**

ARN/Case Id: AD181018000044P has been generated successfully

**CONTINUE**

[Dashboard](#)

[Services ▾](#)

[Help ▾](#)

[Grievances](#)

[Refund ▾](#)

[Statutory Functions ▾](#)

[Assessment/Adjudication](#)

[Demand and Collection Register](#)

[Quick Links](#)

[My Tasks](#)

[Cause List](#)

[Recovery](#)

[Determination of tax\(Fraud/Other\)-DRC07](#)

[Intimation of Voluntary Payment](#)

[General Penalty](#)

[Assessment of unregistered persons](#)

[Assessment of Non-filers of Returns](#)

[Determination of tax\(Fraud/Other\)](#)

[Rectification of Orders](#)

[Summary Assessment](#)

[Provisional Attachment](#)

[Restoration of Provisional Attachment](#)

[Tax collected but not deposited](#)

[Scrutiny of Returns](#)

[Provisional Assessment](#)

[Recommendations](#)

# Search

SUO MOTO PROCEEDING

**ARN**

**GSTIN**

**Status**

**From Date**

**To Date**

SEARCH



# Scrutiny of Returns

- Access the **GST Back Office Portal** for tax officials.
- Login using your valid credentials. The **Home** page is displayed.
- Navigate to **Statutory Functions > Assessment/Adjudication > Scrutiny of Returns** option.
- Search page is displayed
- Choose any one of the four displayed fields as your search criteria and enter the required information: **ARN, GSTIN, Status** or **Period From and Period To Date**.

## Status

Fr

Select ▼

Select

Pending for action by tax officer

Pending for reply by taxpayer

Order for dropping proceedings issued

Recommended for Audit u/s 65

Recommended for Special Audit u/s 66

Recommended for Survey/ Inspection u/s 67

Recommended for action u/s 73

Recommended for action u/s 74

Reminder No. 1 issued

Reminder No. 2 issued

Reminder No. 3 issued

Reply furnished, Pending for order by tax officer

Reply not furnished, pending for order

# Search

SUO MOTO PROCEEDING

ARN

Enter ARN

GSTIN

Enter GSTIN

Status

Select

From Date

DD/MM/YYYY

To Date

DD/MM/YYYY

SEARCH

## Search

SUO MOTO PROCEEDING

ARN

AD181018000044P

GSTIN

Enter GSTIN

Status

Select ▼

From Date

DD/MM/YYYY

To Date

DD/MM/YYYY

SEARCH

ⓘ All existing ARNs/Case IDs for a particular GSTIN are shown below. You can take action by selecting any particular ARNs/Case IDs.

## List of Application/Case Reference Numbers (ARNs)

ARN ↕	GSTIN ↕	Applicant Name ↕	Date Of Filing ↕	Status ↕
AD181018000044P	18AJIPA1572E7ZE	ANGAD JASBIRSINGH ARORA	22/10/2018	Pending for action by tax officer

# Case Detail page

- Case Detail page is displayed. From this page, you can initiate proceedings for Scrutiny of Returns by operating on the tabs provided at the left-hand side of the page: NOTICES, REPLIES, ORDERS, REFERENCES and RECOMMEND.
- **Note:** On this page, the NOTICES tab is selected by default.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Status  
**Pending for action by tax officer**

Date of Application/Case Creation  
**16/08/2018**

Legal Name  
**ANGAD JASBIRSINGH ARORA**

Trade Name  
**ANGAD JASBIRSINGH ARORA**

NOTICES

ADD NOTICE ▾

REPLIES

Type

Reference Number

Issue Date

Due Date to Reply/PH

Section

Attachments

ORDERS

No Records Found

REFERENCES

RECOMMEND

# Issue Notice

- On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the Notices/Reminder/Adjournment issued against the case created.
- Click **ADD NOTICE** to open the drop-down list and select **NOITCE**

ARN/Case Id	GSTIN/UIN/Temporary Id	Date of Application/Case Creation	Status
AD181018000044P	18AJIPA1572E7ZE	22/10/2018	Pending for action by tax officer

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

- ADD NOTICE ▾
  - REMINDER
  - NOTICE
  - ADJOURNMENT

Reference Number	Issue Date	Due Date to Reply/PH	Section	Attachments
No Records Found				



ARN/Case Id  
AD181018000044PGSTIN/UIN/Temporary Id  
18AJIPA1572E7ZEDate of Application/Case Creation  
22/10/2018Status  
Pending for action by tax officer

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

• indicates mandatory fields

MIS Report

Tax Liability

Tax Return History

Type

NOTICE

Section Number •

Max 25 Char

Reference Number •

Reference Number

[Generate Reference Number](#)

Financial Year •

2017-2018

Due Date to Reply •

DD/MM/YYYY

Type of Return •

Select Type of Return ▼

Tax Period •

From

JAN

2018

To

MAR

2018

Act/Rules Provisions

Act/Rules Provisions

1000 characters remaining

Attachments •

 No file chosen

• File with PDF or JPEG format is only allowed

• Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

# Notice Page

- In the **Section Number** field, enter the section number.
- Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.
- Select the **Due Date to reply** using the calendar.
- Select the **Type of return** from the drop-down list.
- In the **Acts/ Rules Provisions** field, enter the act or rule provision.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.
- You can preview the notice before issuing to the taxpayer, by clicking the **PREVIEW** button. The draft notice is downloaded in PDF format.

ARN/Case Id  
AD181018000044PGSTIN/UIN/Temporary Id  
18AJIPA1572E7ZEDate of Application/Case Creation  
22/10/2018Status  
Pending for action by tax officer

## NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

\* indicates mandatory fields

MIS Report

Tax Liability

Tax Return History

## Type

NOTICE

## Section Number \*

Max 25 Char

## Reference Number \*

ZA1810180001139

Generate Reference Number

## Financial Year \*

2017-2018

## Due Date to Reply \*

DD/MM/YYYY

## Type of Return \*

Select Type of Return

## Tax Period \*

From

JAN

2018

To

MAR

2018

## Act/Rules Provisions

Act/Rules Provisions

1000 characters remaining

## Attachments \*

Choose File No file chosen

File with PDF or JPEG format is only allowed

Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

**GST ASMT - 10**  
**[See rule 99(1)]**

Reference No.: ZA1810180001147

Date: 22/10/2018

To

GSTIN: 18AJIPA1572E7ZE  
Name: ANGAD JASBIRSINGH ARORA  
Address: 10, dsf, asdfg, Jorhat, Assam, 785001

Tax period: JAN 2018 - MAR 2018

F.Y.: 2017-2018

Type of Return: GSTR-3B

**Notice for intimating discrepancies in the return after scrutiny**

This is to inform that during scrutiny of the return for the tax period referred to above, discrepancies noticed have been mentioned in the attached annexure..

You are hereby directed to explain the reasons for the aforesaid discrepancies by the date mentioned in the table below.

If no explanation is received by the said date, it will be presumed that you have nothing to say in the matter and proceedings in accordance with law may be initiated against you without making any further reference to you in this regard.

Sr. No.	Description	Particulars
1	Section under which notice is issued.	61
2	Date by which reply has to be submitted	23/10/2018
3	Date of personal hearing	NA
4	Time of personal hearing	NA
5	Venue where personal hearing will be held	NA

Signature  
Name: Urmila  
Designation: Deputy Commissioner  
Jurisdiction: JORHAT - 1 , Jorhat , Jorhat  
Zone , Assam

ARN/Case Id  
AD181018000044P

GSTIN/UIN/Temporary Id  
18AJIPA1572E7ZE

Date of Application/Case Creation  
22/10/2018

Status  
Pending for action by tax officer

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

• indicates mandatory fields

MIS Report  
Tax Liability  
Tax Return History

Type

NOTICE

Section Number

61

Reference Number

ZA1810180001147

[Generate Reference Number](#)

Financial Year

2017-2018

Due Date to Reply

23/10/2018

Type of Return

GSTR-3B

Tax Period

From

JAN

2018

To

MAR

2018

Act/Rules Provisions

Act/Rules Provisions

1000 characters remaining

Attachments

No file chosen



Doc.pdf

- File with PDF or JPEG format is only allowed
- Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

ARN	Date	GSTIN
AD181018000044P	22/10/2018	18AJIPA1572E7ZE



## Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

**ISSUE WITH DSC**

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

# Case Detail

- The updated **Case Detail** page is displayed, with the table containing the record of the notice just issued and the **Status** updated to "Pending for final reply by taxpayer". Also, system would send the intimation to the taxpayer via email and SMS, and make this notice available on the Taxpayer's dashboard.
- **Note:** You can click the hyperlinks under Attachments column to view the documents.



ARN/Case Id  
AD181018000044PGSTIN/UIN/Temporary Id  
18AJIPA1572E7ZEDate of Application/Case Creation  
22/10/2018Status  
Pending for reply by taxpayer

NOTICES

ADD NOTICE ▾

REPLIES

ORDERS

REFERENCES

RECOMMEND

Type	Reference Number	Issue Date	Due Date to Reply/PH	Section Number	Attachments
NOTICE	ZA1810180001147	22/10/2018	23/10/2018	61	Doc.pdf SR_NOTICE_ZA1810180001147_20181022122950.pdf

# Issue a Reminder

- To issue a reminder to taxpayer who has neither replied to the SCN within time specified nor attended a personal hearing, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the notices (*Notice/Reminder/Adjournment*) issued against the case created.
- Click **ADD NOTICE** to open the drop-down list and select **REMINDER**.

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

ADD NOTICE ▾

- REMINDER
- NOTICE
- ADJOURNMENT

Reference Number	Issue Date	Due Date to Reply/PH	Section Number	Attachments
180001147	22/10/2018	23/10/2018	61	Doc.pdf <a href="#">SR_NOTICE_ZA1810180001147_20181022122950.pdf</a>

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

• indicates mandatory fields

**Type**

**Section Number**•

**Reference Number**•

[Generate Reference Number](#)

**Due Date to Reply**•

**Reminder No.**•

**Attachments**

No file chosen

- 🔔 File with PDF or JPEG format is only allowed
- 🔔 Maximum 4 files and 5 MB for each file allowed

# Issue a Reminder

- Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.
- Select the **Due Date to reply** using the calendar.
- Select the **Reminder No.** from the drop-down list
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.
- Click **PREVIEW** and a system-generated draft notice of reminder gets downloaded into your machine.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

Type

REMINDER

Section Number\*

61

Reference Number\*

ZA1810180001155

[Generate Reference Number](#)

\* indicates mandatory fields

Due Date to Reply\*

23/10/2018

Reminder No.\*

1

Attachments

No file chosen

🚫 File with PDF or JPEG format is only allowed

🚫 Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

Office of Deputy Commissioner  
Jurisdiction: JORHAT - 1:Jorhat:Jorhat Zone:Assam, State/UT: Assam

Reminder - 1

Reference No.: ZA1810180001155

Date: 22/10/2018

To

GSTIN/ID: 18AJIP1572E7ZE

Name: ANGAD JASBIRSINGH ARORA

Address : 10, dsf, asdfg, Jorhat, Assam, 785001

SCN Reference No.: ZA1810180001147

Date: 22/10/2018

Previous reminder reference no: NA

Dated: NA

**Reminder**

With reference to the show cause notice referred above, neither you have filed any reply, nor you have appeared on the date mentioned in the notice to explain the reasons for the charges mentioned therein.

You are once again requested to furnish the reply by the date mentioned in table below.

You may appear before the undersigned for personnel hearing either in person or through authorized representative for representing your case on the date, time and venue, if mentioned in table below.

You are also requested to bring documents mentioned in the attached annexure, if any, relating to case on the date of hearing and other information called therein.

Sr. No.	Description	Particulars
1.	Date by which reply has to be submitted	23/10/2018
2.	Date of Personal Hearing	NA
3.	Time of Personal Hearing	NA
4.	Venue where Personal Hearing will be held	NA

Signature

Name: Urmila

Designation: Deputy Commissioner

Jurisdiction: JORHAT - 1:Jorhat:Jorhat

Zone:Assam

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES**
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

\* indicates mandatory fields

<b>Type</b>	<b>Section Number*</b>	<b>Reference Number*</b>
<input type="text" value="REMINDER"/>	<input type="text" value="61"/>	<input type="text" value="ZA1810180001155"/>
<b>Due Date to Reply*</b>	<b>Reminder No.*</b>	<a href="#">Generate Reference Number</a>
<input type="text" value="23/10/2018"/>	<input type="text" value="1"/> ▼	

**Attachments**

- No file chosen
- 📎 File with PDF or JPEG format is only allowed
- 📎 Maximum 4 files and 5 MB for each file allowed



ARN	Date	GSTIN
AD181018000044P	22/10/2018	18AJIPA1572E7ZE



## Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

# Updated Case Detail Page

- The updated **Case Detail** page is displayed, with the table containing the record of the reminder just issued and the **Status** updated to "Reminder No. 1 Issued". Also, system would send the intimation to the taxpayer via email and SMS, and make this reminder notice available on the Taxpayer's dashboard.
- **Note:**
- You can issue only three reminders against a particular case.
- You can click the hyperlinks under Attachments column to view the documents.

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Reminder No. 1 Issued</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

ADD NOTICE ▾

Type	Reference Number	Issue Date	Due Date to Reply/PH	Section Number	Attachments
REMINDER	ZA1810180001155	22/10/2018	23/10/2018	61	SR_REMINDER_ZA1810180001155_20181022123541.p
NOTICE	ZA1810180001147	22/10/2018	23/10/2018	61	Doc.pdf SR_NOTICE_ZA1810180001147_20181022122950.pdf



# Issue an Adjournment

- To update adjournment details for a taxpayer who has filed an application of extension offline, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the notices (*Notice/Reminder/Adjournment*) issued against the case created.
- Click **ADD NOTICE** to open the drop-down list and select **ADJOURNMENT**

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Reminder No. 1 Issued**

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

ADD NOTICE ▾

	Reference Number	Issue Date	Due Date to Reply/PH	Section Number	Attachments
REMINDER	10180001155	22/10/2018	23/10/2018	61	SR_REMINDER_ZA1810180001155_20181022123541.p
NOTICE	ZA1810180001147	22/10/2018	23/10/2018	61	Doc.pdf SR_NOTICE_ZA1810180001147_20181022122950.pdf

# Issue an Adjournment

- The **ADJOURNMENT** page is displayed.
- Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.
- Select the **Due Date to reply** using the calendar.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.
- Click **ISSUE** button.

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Reminder No. 1 Issued</b>
---------------------------------------	--	--	--

- NOTICES**
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

• indicates mandatory fields

**Type**

ADJOURNMENT

**Section Number\***

61

**Reference Number\***

Reference Number

[Generate Reference Number](#)

**Due Date to Reply\***

DD/MM/YYYY 

**Attachments**

No file chosen

- ❗ File with PDF or JPEG format is only allowed
- ❗ Maximum 4 files and 5 MB for each file allowed

BACK

ISSUE



ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Reminder No. 1 Issued**

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

Type

ADJOURNMENT

Section Number\*

61

Reference Number\*

ZA1810180001163

Generate Reference Number

\* indicates mandatory fields

Due Date to Reply\*

24/10/2018

Attachments

Choose File No file chosen

File with PDF or JPEG format is only allowed

Maximum 4 files and 5 MB for each file allowed

BACK

ISSUE



## Success

Your information has been sent successfully.

[CONTINUE](#)

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

ADD NOTICE ▾

Type	Reference Number	Issue Date	Due Date to Reply/PH	Section Number	Attachments
ADJOURNMENT	ZA1810180001163	22/10/2018	24/10/2018	61	-NA-
REMINDER	ZA1810180001155	22/10/2018	23/10/2018	61	<a href="#">SR_REMINDER_ZA1810180001155_201810221235</a>
NOTICE	ZA1810180001147	22/10/2018	23/10/2018	61	Doc.pdf <a href="#">SR_NOTICE_ZA1810180001147_2018102212295</a>



# View Replies by the Taxpayer, if any

- To view replies submitted by the taxpayer, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **REPLIES** tab. This tab displays all replies filed by the Taxpayer.
- Click the documents in the **Attachments** section to download and ascertain their contents.

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Reply furnished, Pending for order by tax officer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

Notice Type	Reply filed Against	Reply Date	Option for Personal Hearing	Attachments
NOTICE	ZA181018000048Y	22/10/2018	N	20180418ZA100418000315A (1).pdf SR_REPLY_ZA181018000048Y_20181004030358.pdf

# Drop Proceedings

- To drop the proceedings, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **ORDERS** tab if it is not selected by default.
- Click **ADD ORDER** to open the drop-down list and select **DROP PROCEEDING**

ARN/Case Id  
**AD181018000029H**

GSTIN/UIN/Temporary Id  
**18AJIPA1572EAZB**

Date of Application/Case Creation  
**10/10/2018**

Status  
**Pending for reply by taxpayer**

NOTICES

REPLIES

**ORDERS**

REFERENCES

RECOMMEND

ADD ORDER ▾

DROP  
PROCEEDING

Order Number

Order Date

Attachments

No Records Found

# Drop Proceedings

- The **DROP PROCEEDING** page is displayed
- Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.
- In the **Acts/ Rules Provisions** field, enter the act or rule provision.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing order.
- Click **PREVIEW** and a system-generated draft order gets downloaded into your machine as displayed.



ARN/Case Id  
AD181018000029H

GSTIN/UIN/Temporary Id  
18AJIPA1572EAZB

Date of Application/Case Creation  
10/10/2018

Status  
Pending for reply by taxpayer

- NOTICES
- REPLIES
- ORDERS**
- REFERENCES
- RECOMMEND

• indicates mandatory fields

**Type**

DROP PROCEEDING

**Order Number** • ⓘ

Reference Number

[Generate Reference Number](#)

**Date of reply**

NA

**SCN Ref No** •

ZA1810180000826

**Date Of SCN** •

10/10/2018

**Financial Year** •

2017-2018

Tax Period •			
From		To	
JUL	2017	JUL	2017

**Act/Rules Provisions**

Act/Rules Provisions

1000 characters remaining

**Attachments**

No file chosen

ⓘ File with PDF or JPEG format is only allowed

ⓘ Maximum 4 files and 5 MB for each file allowed

- 
- 
-

ARN/Case Id  
AD181018000029H

GSTIN/UIN/Temporary Id  
18AJIPA1572EAZB

Date of Application/Case Creation  
10/10/2018

Status  
Pending for reply by taxpayer

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

• indicates mandatory fields

Type

DROP PROCEEDING

Order Number • ①

ZA1810180001171

Generate Reference Number

Date of reply

NA

SCN Ref No •

ZA1810180000826

Date Of SCN •

10/10/2018

Financial Year •

2017-2018

Tax Period •

From

JUL

2017

To

JUL

2017

Act/Rules Provisions

Act/Rules Provisions

1000 characters remaining

Attachments

Choose File

No file chosen

① File with PDF or JPEG format is only allowed

② Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

**Form GST ASMT - 12**  
**[See rule 99(3)]**

Reference No.: ZA1810180001171

Date: 22/10/2018

To

GSTIN: 18AJIPA1572EAZB  
Name: ANGAD JASBIRSINGH ARORA  
Address: 105, dfgh, sdfgh, Jorhat, Assam, 785001

Tax period: JUL 2017 - JUL 2017

F.Y: 2017-2018

ARN: AD181018000029H

Date: 10/10/2018

**Order of acceptance of reply against the notice issued under section 61**

This has reference to your reply, details of which is mentioned in table below, in response to the notice issued to you as per details mentioned in table below.

In this regard, your reply has been found to be satisfactory and no further action is required to be taken in the matter.

Sr. No.	Description	Particulars
1	Date of reply filed	NA
2	Notice Ref. No.	ZA1810180000826
3	Date of notice	10/10/2018

Signature  
Name: Urmila  
Designation: Deputy Commissioner  
Jurisdiction: JORHAT - 1 , Jorhat , Jorhat  
Zone , Assam

ARN/Case Id  
AD181018000029H

GSTIN/UIN/Temporary Id  
18AJIPA1572EAZB

Date of Application/Case Creation  
10/10/2018

Status  
Pending for reply by taxpayer

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

• indicates mandatory fields

**Type**

DROP PROCEEDING

**Order Number** • ⓘ

ZA1810180001171

Generate Reference Number

**Date of reply**

NA

**SCN Ref No** •

ZA1810180000826

**Date Of SCN** •

10/10/2018

**Financial Year** •

2017-2018

**Tax Period** •

**From**

JUL

2017

**To**

JUL

2017

**Act/Rules Provisions**

Act/Rules Provisions

1000 characters remaining

**Attachments**

Choose File No file chosen

ⓘ File with PDF or JPEG format is only allowed

ⓘ Maximum 4 files and 5 MB for each file allowed

BACK

PREVIEW

PROCEED

ARN	Date	GSTIN
AD181018000044P	22/10/2018	18AJIPA1572E7ZE



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 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

# Updated **Case Detail** page

- The updated **Case Detail** page is displayed, with the table containing the record of the order just issued and the **Status** updated to "Order for dropping proceedings issued". Also, system would send the intimation to the taxpayer via email and SMS, and make this order available on the Taxpayer's dashboard.

ARN/Case Id <b>AD181018000029H</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572EAZB</b>	Date of Application/Case Creation <b>10/10/2018</b>	Status <b>Order for dropping proceedings issued</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS**
- REFERENCES
- RECOMMEND

ADD ORDER ▾

Type	Order Number	Order Date	Attachments
DROP PROCEEDING	ZA1810180001171	22/10/2018	SR_DrpProcd_ZA1810180001171_20181022010119.pdf



# Upload Communication

- To upload documents, which have been used to communicate with taxpayer offline, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **REFERENCES** tab if it is not selected by default. This tab displays all communications sent against the case created.
- Click **ADD REFERENCE** to open the drop-down list and select **COMMUNICATION**.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

- NOTICES
- REPLIES
- ORDERS
- REFERENCES**
- RECOMMEND

**ADD REFERENCE** ▾

**COMMUNICATION**

REFERENCES OF CASE

Communication	Delivered by	Notice/Order/Reminder Reference Number	Communication Date	Attachments
<b>No Records Found</b>				

# Communication page

- **Communication** page is displayed
- Select the **Notice/Order/Reminder Reference Number** from the drop-down list.
- Select the **Type of Communication** from the drop-down list.



# Communication

- Select the **Issue Date** and **Communication Date** using the calendar.
- Click the **Choose File** button to upload any attachment.
- **Note:**
- File with PDF & JPEG format is only allowed.
- Maximum file size for upload is 5MB.
- Maximum 4 other documents can be attached in the application.
- Click the **SUBMIT** button

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

• indicates mandatory fields

**Type**

COMMUNICATION

**Notice/Order/Reminder Reference Number** •

ZA1810180001147

**Issue Date** •

22/10/2018

**Type of Communication** •

Select Type

**Communication Date** •

DD/MM/YYYY

**Attachments**

Choose File No file chosen

• File with PDF or JPEG format is only allowed

• Maximum 4 files and 5 MB for each file allowed

BACK

SUBMIT

# Updated **Case Detail** page

- The updated **Case Detail** page is displayed, with the table containing the record of the communication sent. **Note:** You can click the hyperlinks under Attachments column to view the documents.

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND

ADD REFERENCE ▾

Type	Communication Type	Delivered by	Notice/Order/Reminder Reference Number	Date	Attachments
COMMUNICATION	POST	-NA-	ZA1810180001147	22/10/2018	<a href="#">Doc.pdf</a>

# Upload References of Case

- To upload additional documents or communication related to the case, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **REFERENCES** tab if it is not selected by default. This tab displays all communications sent against the case created.
- Click **ADD REFERENCE** to open the drop-down list and select **REFERENCES OF CASE**



ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES**
- RECOMMEND

- ADD REFERENCE** ▾
- COMMUNICATION
- REFERENCES OF CASE**

Communication Type	Delivered by	Notice/Order/Reminder Reference Number	Date	Attachments
POST	-NA-	ZA1810180001147	22/10/2018	Doc.pdf

# References of Case

- Click the **Choose File** button to upload any attachment. **Note:**
- File with PDF & JPEG format is only allowed.
- Maximum file size for upload is 5MB.
- Maximum 4 other documents can be attached in the application.
- Click the **SUBMIT** button.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

**Type**

REFERENCES OF CASE

**Date\***

22/10/2018



\* indicates mandatory fields

**Attachments**

No file chosen

① File with PDF or JPEG format is only allowed

① Maximum 4 files and 5 MB for each file allowed

BACK

SUBMIT

# Updated **Case Detail** page

- The updated **Case Detail** page is displayed, with the table containing the record of the reference of case. **Note:** You can click the hyperlinks under Attachments column to view the documents

ARN/Case Id  
**AD181018000044P**GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**Date of Application/Case Creation  
**22/10/2018**Status  
**Pending for reply by taxpayer**

NOTICES

ADD REFERENCE ▾

REPLIES

ORDERS

REFERENCES

RECOMMEND

Type	Communication Type	Delivered by	Notice/Order/Reminder Reference Number	Date	Attachments
REFERENCES OF CASE	-NA-	-NA-	-NA-	22/10/2018	-NA-
COMMUNICATION	POST	-NA-	ZA1810180001147	22/10/2018	<a href="#">Doc.pdf</a>

# Add Recommendation

- In case, reply to notice given by the taxpayer is not satisfactory, you may recommend to initiate proceedings u/s 73/74 for determination of tax or recommend to initiate action under Audit/ Special Audit/ Enforcement u/s 65/66/67.
- To add recommendation related to the case, perform following steps:
- On the **Case Detail** page of that particular taxpayer, select the **RECOMMEND** tab if it is not selected by default. This tab displays all recommendation added against the case created.
- Click **RECOMMEND** to open the drop-down list and select **ADD RECOMMENDATION**.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

NOTICES

REPLIES

ORDERS

REFERENCES

RECOMMEND

RECOMMEND ▾

ADD  
RECOMMENDATION

Module	Referred module (To)	Recommending Officer	Recommended To	Section	Comments	Attachments
--------	----------------------	----------------------	----------------	---------	----------	-------------

No Records Found

ARN/Case Id <b>AD181018000044P</b>	GSTIN/UIN/Temporary Id <b>18AJIPA1572E7ZE</b>	Date of Application/Case Creation <b>22/10/2018</b>	Status <b>Pending for reply by taxpayer</b>
---------------------------------------	--	--	--

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND**

• indicates mandatory fields

**Type**

RECOMMENDATION OF CASE

**Unit to Recommend\***

Select a module ▼

**Recommending to officer\***

Select an official ▼

**Section\***

Select a section ▼

**Comments/Reasons for Recommending\***

Comments

1000 characters remaining

**Attachments**

No file chosen

• File with PDF or JPEG format is only allowed

• Maximum 4 files and 5 MB for each file allowed

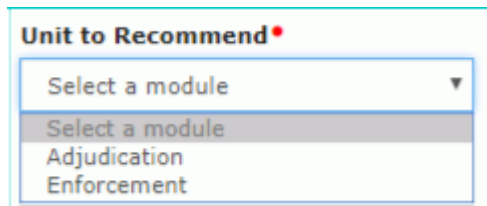
BACK

PROCEED



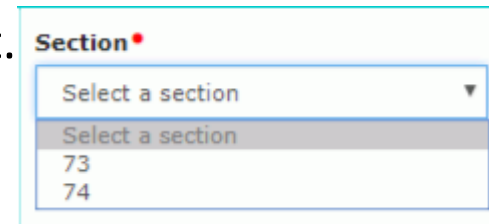
# Unit to Recommend

- **Unit to Recommend** Select the **Recommending to Officer** from the drop-down list.



A screenshot of a web form titled "Unit to Recommend" with a red asterisk. Below the title is a dropdown menu with a blue border and a downward arrow on the right. The menu is open, showing a list of options: "Select a module" (highlighted in grey), "Adjudication", and "Enforcement".

- Select the **Section** from the drop-down list.



A screenshot of a web form titled "Section" with a red asterisk. Below the title is a dropdown menu with a blue border and a downward arrow on the right. The menu is open, showing a list of options: "Select a section" (highlighted in grey), "73", and "74".

- Enter the **comments** or **reasons** to recommend to some other unit.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.
- Click **PROCEED** button.

ARN/Case Id  
**AD181018000044P**

GSTIN/UIN/Temporary Id  
**18AJIPA1572E7ZE**

Date of Application/Case Creation  
**22/10/2018**

Status  
**Pending for reply by taxpayer**

- NOTICES
- REPLIES
- ORDERS
- REFERENCES
- RECOMMEND**

• indicates mandatory fields

**Type**

RECOMMENDATION OF CASE

**Unit to Recommend\***

Select a module ▼

**Recommending to officer\***

Select an official ▼

**Section\***

Select a section ▼

**Comments/Reasons for Recommending\***

Comments

1000 characters remaining

**Attachments**

**Choose File** No file chosen

- ❗ File with PDF or JPEG format is only allowed
- ❗ Maximum 4 files and 5 MB for each file allowed

BACK

**PROCEED**

The background of the slide is a vibrant yellow color with a crumpled paper texture, creating a pattern of irregular, overlapping folds and creases.

# **Thank You**

**Questions**

If any ??